



Frank's International Trinidad Unlimited
6A Edo Drive, Edo's Industrial Estate
South Trunk Road. La Romaine
Trinidad. West Indies
Tel: (868) 652-8411 / 8412 Fax: (868) 652-8414

February 9 2016.

Salary: Grade: Level 1

Salary\$

Job Summary:

40 Hours weekly

We require a highly motivated individual with experience of working in an oilfield industry
General duties associated with workshop activities in Casing services within the Oilfield Industry Operation.

JOB DESCRIPTION

Main Purpose:

Assists in ensuring that all pre-job checks are conducted and that the full equipment package is ready for the job

Attend and participate in a pre-job briefing with field crew prior to traveling to the rig site.

To undertake non-skilled work associated with the Maintenance of oilfield equipment and provide general assistance to the Workshop Supervisor

General house-keeping duties

Maintenance of company vehicle

Main Activities:

Maintain system on certification of equipment

Maintain system on journey management

Provide driving services both workshop and office

Perform general cleaning duties within the workshop

Collect spare parts and office supplies

Inspect workshop equipment

Liaise and co-operate with other staff

Attend appropriate training courses

Learn and become conversant with all Frank's philosophies, policies, and procedures including safety, quality, operational, and environmental training.

Ensure compliance with Policies



Person Specification

Experience:

Basic knowledge and experience associated with rendering services in a fast-paced service oriented environment

Qualifications or Training

Valid driver's license

Must be prepared to undertake additional training

Practical Skills:

Good standard of written and verbal communication

Ability to drive a manual vehicle

Personal Qualities & Attributes:

Ability to work with minimum supervision

Valid personal identification documents

Available to work to tight deadlines and twenty-four-hour call

Ability to communicate with people at all levels

Ability to meet physical demands of job position

Commitment to compliance and health and safety

PHYSICAL DEMANDS AND ENVIRONMENTAL CONDITIONS

PHYSICAL DEMANDS:

Time spent in physical activities

		Amount of Time			
		None	Under 1/3 (occasionally)	1/3 to 2/3 (frequently)	Over 2/3 (regularly)
Stand					X
Walk				X	
Sit			X		
Use hands to finger, handle or feel					X
Reach with hands and arms					X
Climb or balance				X	
Stoop, kneel, crouch, or crawl				X	
Talk or hear					X
Taste or smell			X		

Job requirement for weight be lifted or force be exerted



	Amount of Time			
	None	Under 1/3 (occasionally)	1/3 to 2/3 (frequently)	Over 2/3 (regularly)
Up to 10 pounds				X
Up to 25 pounds				X
Up to 50 pounds			X	
Up to 100 pounds		X		
More than 100 pounds	X			

Vision requirements

- Close vision (clear vision at 20 inches or less)
- Distance vision (Clear vision at 20 feet or more)
- Color vision (ability to identify and distinguish colors)
- Peripheral vision (ability to observe an area that can be seen up and down or to the left and right while eyes are fixed on given point)
- Depth perception (three-dimensional vision, ability to judge distances)
- Ability to adjust focus (ability to adjust the eye to bringing an object to sharp focus)
- No special vision requirement.

WORK ENVIRONMENT

Works outdoors. Works closely to computer monitor. Works around others or with others.

	Amount of Time			
	None	Under 1/3 (occasionally)	1/3 to 2/3 (frequently)	Over 2/3 (regularly)
Wet or Humid conditions (non-weather)			X	
Work near moving mechanical parts				X
Work in high, precarious places				X
Fumes or air borne particles		X		
Toxic or caustic chemicals		X		
Outdoor weather conditions				X
Extreme cold (non-weather)	X			
Extreme heat (non-weather)	X			
Risk of electrical shock	X			
Work with explosives	X			
Risk of radiation	X			
Vibration		X		

Typical noise for the work environment of this job

- Very quiet (examples: forest trail, isolation booth for hearing test).
- Quiet (examples: library, private office)
- Moderate noise (examples: business office with computers and printers, light traffic)
- Loud (examples: metal can be manufacturing department, large earth-moving equipment)
- Very loud (examples: jack hammer work, front row at rock concert)